

## MINUTES OF THE BOARD OF DIRECTORS OF SERRANO WATER DISTRICT

The Board of Directors of the Serrano Water District met in a regularly scheduled board meeting on Tuesday, May 28, 2024. The meeting was held at the District Office located at 18021 Lincoln Street, Villa Park, California.

CALL TO ORDER: President Reese called the meeting to order at 8:31 a.m.

### ROLL CALL:

#### BOARD OF DIRECTORS MEMBERS PRESENT:

Brad Reese	President
Frank Bryant	Vice-President
Greg Mills	Board Member
Jerry Haight	Board Member
Mike Pelly	Board Member

#### BOARD OF DIRECTORS MEMBERS ABSENT:

#### STAFF PRESENT:

Jerry Vilander	General Manager
Jennifer Westrum	Administrative Assistant
Vittorio Roggero	Business Manager
Jeremy Jungreis	Legal Counsel

#### GUESTS PRESENT:

Jonathan Foster, CPA                      *Davis Farr, LLP Certified Public Accountants*

#### PUBLIC COMMENT

None.

#### NEW AUDIT FIRM

Discussion ensued and the item was moved by Director Haight, seconded Director Bryant, and unanimously carried with Directors Bryant, Pelly, Reese, Haight, and Mills voting yes to authorize General Manager Vilander to enter into a contract with Davis Farr, LLP Certified Public Accountants to complete the district's annual audit for the fiscal year ending June 30, 2024 as outlined in the agreement.

*The following agenda item was moved out of sequence at the Board Chair's discretion.*

*President Reese announced that the Board of Directors would be entering into closed session at 8:40 a.m.*

#### RECESS TO CLOSED SESSION

Conference with real property negotiators (Government Code Section 54956.8)  
*Property: Storage Rights and other District Real Property at Santiago Reservoir (Irvine Lake), adjacent to 4621 Santiago Canyon Road, Silverado Canyon, CA 92676.*  
*Agency Negotiator: Jerry Vilander*  
*Negotiating Parties: Irvine Ranch Water District*  
*Under Negotiation: Price and terms*

*It was announced at 10:13 a.m., that the Board of Directors would be reconvening the meeting in open session with no reportable items.*

#### BOARD MINUTES

Consideration of Serrano Water District Board Meeting minutes of the board meetings of April 23, 2024 and April 29, 2024 and May 1, 2024. Director Mills moved that the minutes of the April 23, 2024 and April 29, 2024 and May 1, 2024 meetings be approved as submitted, Director Haight seconded the motion, and the motion was unanimously carried with Directors Bryant, Haight, Mills, Pelly, and Reese all voting yes.

#### GENERAL MANAGER REPORT

General Manager Vilander summarized the status of Board Committee and management matters as agendaized for the month of April. Highlights included a review of various meetings attended and current issues.

#### FINANCIAL REPORT

Business Manager Roggero presented the financials for the month of April. It was moved Director Mills, seconded Director Bryant, and unanimously carried with Directors Bryant, Reese, Pelly, Haight and Mills voting yes to approve the disbursements in the amount of \$ 646,318.37.

#### WATER REPORT

General Manager presented the water report for the month of April. The report was received and filed.

#### SANTIAGO RESERVOIR PROJECT UPDATE

General Manager Vilander reported on the status of the Santiago Reservoir Project.

#### PUBLIC EMPLOYEE PERFORMANCE EVALUATION-GENERAL MANAGER

The Board of Directors gave General Manager Vilander his annual performance evaluation and remarked that he has done an outstanding job for the District. General Manager Vilander thanked the Board of Directors for their complimentary feedback.

#### ADJUSTMENT OF GENERAL MANAGER SALARY

It was reported that the Board of Directors intends to grant General Manager Vilander a 3.4% COLA cost of living increase plus \$ 2,000.00 when brought back to the regularly scheduled June Board meeting.

#### PERIODIC ADJUSTMENT OF FEES FOR GENERAL COUNSEL SERVICES

Following discussion led by General Manager Vilander, it was moved Director Mills, seconded Director Haight, and unanimously carried with Directors Reese, Mills, Pelly, Haight, and Bryant voting yes to approve the adjustment of fees as presented.

#### BAD DEBT WRITE-OFFS FOR FISCAL YEAR 2023-2024

Business Manager Roggero provided the list of bad debt for fiscal year 2023-2024. After some discussion, it was moved by Director Pelly, seconded Director Reese, and unanimously carried with Directors Bryant, Pelly, Reese, Haight, and Mills voting yes to authorize staff to write off bad debt in the amount of \$ 502.11.

#### CONTRACT FOR GOVERNMENT RELATIONS AND STRATEGIC ADVOCACY SERVICES: VAN SCOYOC ASSOCIATES – PETE EVICH, VICE PRESIDENT

Following discussion led by General Manager Vilander, it was moved Director Reese, seconded Director Mills, and unanimously carried with Directors Bryant, Pelly, Reese, Haight, and Mills voting yes to authorize General Manager Vilander to enter into a contract with Van Scoyoc Associates for a 12-month period as outlined in agreement.

CONTRACT FOR GRANT WRITING AND FUNDING OPPORTUNITIES: JOEY SOTO, SOTO RESOURCES

Following discussion led by General Manager Vilander, it was moved Director Mills, seconded Director Haight, and unanimously carried with Directors Bryant, Pelly, Reese, Haight and Mills voting yes to authorize General Manager Vilander to enter into a contract with Soto Resources for a 12-month period as outlined in the agreement.

CORRESPONDENCE

General Manager Vilander reported that we received a piece of correspondence from Young Kim’s office stating that she was not able to grant us the Community Funding Project that we applied for due to an overwhelming number of applications that she received.

DIRECTORS COMMENTS AND REPORTS

Director Mills would like to have the ISDOC Executive and Quarterly meetings added to the Board calendar as well as the monthly WACO planning meetings.

ATTORNEY’S REPORT

None.

*President Reese announced that the Board of Directors would be entering into closed session at 10:47 a.m.*

RECESS TO CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION –  
(Government Code Section 54956.9(d)): One potential case.

*The Board of Directors reconvened into open session at 10:58 a.m. and it was reported that the following action was taken. The Board voted unanimously (5 to 0) in favor of denying the claim submitted by Dawn Lentz with her counsel.*

ADJOURNMENT

The meeting was formally adjourned at 11:00 a.m. The next regularly scheduled meeting is scheduled for June 25, 2024 @ 8:30 a.m.

Jennifer Westrum  
Administrative Assistant