

MINUTES OF THE BOARD OF DIRECTORS OF SERRANO WATER DISTRICT

The Board of Directors of the Serrano Water District met in a regularly scheduled board meeting on Tuesday, December 17, 2019. The meeting was held at the District Office located at 18021 Lincoln Street, Villa Park, California.

CALL TO ORDER: President Pharris called the meeting to order at 8:31 a.m.

ROLL CALL:

BOARD OF DIRECTORS MEMBERS PRESENT:

C.L. "Larry" Pharris, Jr.	President
Greg Mills	Vice President
Jerry Haight	Board Member
Frank Bryant	Board Member
Brad Reese	Board Member

BOARD OF DIRECTORS MEMBERS ABSENT:

STAFF PRESENT:

Jerry Vilander	General Manager
Vittorio Roggero	Business Manager
Laura Heflin	Administrative Assistant
Jeremy Jungreis	Legal Counsel

GUESTS PRESENT:

None.

ANNUAL BOARD REORGANIZATION

It was moved (Director Mills), seconded (Director Bryant), and carried with Directors Reese, Haight, Pharris, Bryant and Mills voting yes to nominate Director Pharris to the position of President of the Board of Directors.

It was moved (Director Bryant), seconded (Director Reese), and carried with Directors Reese, Pharris, Haight, Bryant and Mills voting yes to nominate Director Mills to the position of Vice President of the Board of Directors.

It was moved (Director Bryant), seconded (Director Mills), and carried with Directors Reese, Pharris, Haight, Bryant and Mills voting yes to remain status quo with the Secretary and Assistant Secretary positions.

PUBLIC COMMENT

None.

BOARD MINUTES

Consideration of Serrano Water District Board Meeting minutes of November 19, 2019 and November 21, 2019. Director Mills moved that the minutes of the November 19 and November 21, 2019 meetings be approved as submitted, Director Bryant seconded the motion, and the motion was unanimously carried with Directors Bryant, Mills, Reese, Haight, and Pharris voting yes.

GENERAL MANAGER REPORT

General Manager Vilander summarized the status of Board Committee and management matters as agendized for the month of November. Highlights included a review of various meetings attended and updates on the meter refund status, grant funding, and an upcoming GEI and IRWD workshop to review repair/replacement options for the tower and spillway. There was a main line break on Daron Drive this past week. The City of Villa Park will be providing the District with the database for their e-blasts. General Manager Vilander remarked that he will work with the billing department to solicit email addresses from the residents located in the City of Orange that the District serves. A spreadsheet (similar to the one submitted by Director Reese from the East Orange County Water District) will be presented to the Transparency Committee and the full Board in the near future. Additionally, the sanitary survey will be available at the next Board meeting and will be reviewed prior with the Construction Committee. Director Mills requested that the Board calendar depict whether or not a meeting is staff level attendance only. General Manager Vilander remarked that the event held on Sunday at District offices was very enjoyable.

FINANCIAL REPORT

Business Manager Roggero presented the financials for the month of November. It was moved (Director Haight), seconded (Director Bryant), and unanimously carried with Directors Bryant, Reese, Pharris, Haight and Mills voting yes to approve the disbursements in the amount of \$306,116.56. Business Manager Roggero remarked that the modification factor for workers compensation was .76 for the District which represents the lowest possible rate based upon current salaries and zero losses. Business Manager Roggero reviewed the group, medical and dental life cost that was presented in last month's audit. A GASB adjustment in the amount of \$136,553 was required resulting in the actual change in this account from last year to present being negligible. Lengthy discussion regarding reserves ensued and it was determined that this will be further explored at the next Finance Committee meeting.

WATER REPORT

Following presentation by General Manager Vilander, it was moved (Director Mills), seconded (Director Haight), and unanimously carried with Directors Haight, Pharris, Reese, Bryant and Mills voting yes to receive and file the water report.

APPROVAL OF PFAS PROJECT

Following in-depth discussion led by Attorney Jungreis, it was moved (Director Mills), seconded (Director Haight), and unanimously carried with Director Reese, Haight, Pharris, Mills and Bryant voting yes to adopt Resolution No. 2019-12-01 of the Board of Directors of Serrano Water District to approve the project and direct staff to file a notice of exemption of the project with the County of Orange.

COMPENSATION ADJUSTMENT – GENERAL MANAGER

Following discussion, it was moved (Director Haight), seconded (Director Mills), and unanimously carried with Directors Pharris, Reese, Haight, Mills and Bryant voting yes to authorize a 5% pay increase to General Manager Vilander's existing salary.

UNCLAIMED MONEY

Following presentation by Business Manager Roggero, it was agreed upon with Director Reese, Bryant, Haight, Pharris, and Mills voting yes to table this item until the \$2,000 amount is reached.

CORRESPONDENCE

None.

DIRECTORS COMMENTS AND REPORTS

Director Mills reported that the recent ACWA-JPIA conference had proved to be very enlightening.

ATTORNEY'S REPORT

None.

It was announced at 10:10 a.m. that the Board of Directors would be entering into closed session.

RECESS TO CLOSED SESSION

Conference with real property negotiators

(Government Code Section 54956.8)

Property: Santiago Reservoir (Irvine Lake), adjacent to 4621 Santiago Canyon Road, Silverado Canyon, CA 92676.

Agency Negotiator: Jerry Vilander

Negotiating Parties: County of Orange

Under Negotiation: Price and terms

Conference with real property negotiators

(Government Code Section 54956.8)

Property: Storage Rights, Santiago Reservoir (Irvine Lake), adjacent to 4621 Santiago Canyon Road, Silverado Canyon, CA 92676.

Agency Negotiator: Jerry Vilander

Negotiating Parties: Irvine Ranch Water District

Under Negotiation: Price and terms

The meeting was reconvened into open session at 10:20 a.m., and it was announced that there was no reportable action.

ADJOURNMENT

The meeting was formally adjourned at 10:21 a.m. The next regularly scheduled meeting will be held on Tuesday, January 21, 2020 @ 8:30 a.m. at the District office.

Laura Heflin, Administrative Assistant