

## MINUTES OF THE BOARD OF DIRECTORS OF SERRANO WATER DISTRICT

The Board of Directors of the Serrano Water District met in a regularly scheduled board meeting on Tuesday, February 18, 2020. The meeting was held at the District Office located at 18021 Lincoln Street, Villa Park, California.

CALL TO ORDER: President Pharris called the meeting to order at 8:30 a.m.

### ROLL CALL:

#### BOARD OF DIRECTORS MEMBERS PRESENT:

C.L. "Larry" Pharris, Jr.	President
Greg Mills	Vice President
Jerry Haight	Board Member
Frank Bryant	Board Member
Brad Reese	Board Member

#### BOARD OF DIRECTORS MEMBERS ABSENT:

#### STAFF PRESENT:

Jerry Vilander	General Manager
Vittorio Roggero	Business Manager
Laura Heflin	Administrative Assistant
Jeremy Jungreis	Legal Counsel

#### GUESTS PRESENT:

Karen Johnson	<i>Water Resources Planning and Water Quality &amp; Treatment Solutions, Inc.</i>
Jacob Moeder	<i>Irvine Ranch Water District</i>
Richard Mori	<i>Irvine Ranch Water District</i>

#### SANITARY SURVEY – KAREN JOHNSON

Karen Johnson gave an informative presentation on the Santiago Creek 2019 Watershed Sanitary Survey. Highlights included objectives and scope, survey methods, project schedule, and recommendations. Questions and answers followed. The Board of Directors thanked Karen for her informative presentation. General Manager will work with Water Quality Treatment Solutions to perform some preliminary testing on potential pathogens in order to determine next steps.

#### SANTIAGO RESERVOIR TOWER REPLACEMENT AND SPILLWAY ASSESSMENT PROJECT UPDATE AND INTERIM OPERATION PLAN – JACOB MOEDER OF IRVINE RANCH WATER DISTRICT AND STAFF

Jacob Moeder and Richard Mori of Irvine Ranch Water District gave a presentation on the Santiago Reservoir tower replacement and spillway assessment project update and interim operation plan. Highlights included the tower replacement preliminary design report, spillway assessment, lake level evaluation and interim operations plan. Questions and answers followed. The Board of Directors thanked Jacob and Richard for their informative presentation.

*Following discussion, it was determined by President Pharris that an emergency item would need to be added to the agenda that the District was not aware of at the time of agenda posting. It was then moved (Director Mills), seconded (Director Haight), and unanimously carried with Directors Haight, Pharris, Bryant, Mills and Reese voting yes to add “Approval of Interim Operations Plan for Santiago Reservoir Summer and Winter.”*

#### APPROVAL OF INTERIM OPERATIONS PLAN FOR SANTIAGO RESERVOIR SUMMER AND WINTER

Following discussion, it was moved (Director Bryant), seconded (Director Mills), and unanimously carried with Directors Mills, Pharris, Bryant, Reese and Haight voting yes to approve the interim operations plan for Santiago Reservoir as presented by staff from Irvine Ranch Water District at today’s meeting.

#### PUBLIC COMMENT

None.

#### BOARD MINUTES

Consideration of Serrano Water District Board Meeting minutes of January 21, 2020. Director Bryant moved that the minutes of the January 21, 2020 meeting be approved as amended, Director Mills seconded the motion, and the motion was unanimously carried with Directors Bryant, Mills, Reese, Haight, and Pharris voting yes.

#### GENERAL MANAGER REPORT

General Manager Vilander summarized the status of Board Committee and management matters as agendized for the month of January. Highlights included a review of various meetings attended. General Manager Vilander reported that email addresses are being added into the District’s billing database and that the meter changeout program is complete from the previous manufacturer and the refund will be forthcoming in the near future. The meter changeout program will continue with the newly acquired meters. Additionally, GIS mapping is complete and training will commence in the near future.

*It was announced at 10:00 a.m. by President Pharris that agenda items will be moved out of sequence to accommodate Director Mills’ schedule and that the Board of Directors would be entering into closed session.*

#### RECESS TO CLOSED SESSION

*Conference with real property negotiators  
(Government Code Section 54956.8)*

*Property: Santiago Reservoir (Irvine Lake), adjacent to 4621 Santiago Canyon Road, Silverado Canyon, CA 92676.*

*Agency Negotiator: Jerry Vilander*

*Negotiating Parties: County of Orange*

*Under Negotiation: Price and terms*

*Conference with real property negotiators  
(Government Code Section 54956.8)*

*Property: Storage Rights, Santiago Reservoir (Irvine Lake), adjacent to 4621 Santiago Canyon Road, Silverado Canyon, CA 92676.*

*Agency Negotiator: Jerry Vilander*

*Negotiating Parties: Irvine Ranch Water District*

*Under Negotiation: Price and terms*

*The meeting was reconvened into open session at 10:45 a.m., and it was announced that there was no reportable action. Director Mills left the meeting for another appointment.*

#### FINANCIAL REPORT

Business Manager Roggero presented the financials for the month of December. It was moved (Director Haight), seconded (Director Reese), and carried with Directors Bryant, Reese, Pharris, and Haight voting yes to approve the disbursements in the amount of \$1,227,004.27. Business Manager Roggero shared information related to the irrigation accounts that was previously requested at the prior Board meeting. It was agreed that staff will be reviewing how the reads are obtained and this item will be brought back informationally to the Board. Additionally, a compensation report for 2019 was distributed as well as sections of the District's personnel manual relating to benefits as requested by the Transparency Committee at a recent meeting. It was agreed that the sections of the personnel manual relating to benefits will be agendized for review at the March Board meeting. Business Manager Roggero remarked that \$250 would be deducted from the first quarterly payment of Director stipends for miscellaneous items--up from \$200 as previously discussed at the Finance Committee meeting. President Pharris remarked that he will speak to Dean Escobedo directly about procurement of miscellaneous items.

#### WATER REPORT

Following presentation by General Manager Vilander, it was moved (Director Bryant), seconded (Director Haight), and carried with Directors Haight, Pharris, Reese, and Bryant voting yes to receive and file the water report. General Manager Vilander reported that an analysis will need to be performed to determine whether it is more cost effective to purchase untreated water to be stored at Irvine Lake versus suffering a capacity charge and/or evaporation penalty. Also, there needs to be consideration of the water level at the Lake in relation to having a storage supply that cannot be interrupted during emergencies.

#### PFAS PROGRESS REPORT

General Manager Vilander provided the Board of Directors with a brief progress report on the PFOS situation to date. Attorney Jungreis remarked about progress to date with the draft agreement that had been presented. It was agreed that a brief comment about PFAS will be added to the District update page on the website after the Transparency Committee has reviewed. A meeting for the various attorneys representing the water districts with regard to PFAS will be held on February 25th. General Manager will ask Wayne Rosenbaum to attend in order to gather information for the District.

#### CSDA SEAT B AND C NOMINATION OF DIRECTOR GREG MILLS

Following discussion, it was moved (Director Bryant), seconded (Director Reese), and carried with Director Haight, Bryant, Pharris and Reese voting yes to nominate Director Mills to Seat B and, if Director Mills is unsuccessful in being appointed to Seat B, he is also nominated to Seat C.

#### REGIONAL WATER SERVICE ISSUES

Lengthy discussion ensued related to regional water service issues. General Manager will report back to applicable local agency.

#### CORRESPONDENCE

Correspondence was reviewed as agendized.

#### DIRECTORS COMMENTS AND REPORTS

Director Haight confirmed that ethics training is on calendar for Monday, February 24<sup>th</sup> @ 4:00 p.m.

ATTORNEY'S REPORT

None.

ADJOURNMENT

The meeting was formally adjourned at 11:45 a.m. The next regularly scheduled meeting will be held on Tuesday, March 17, 2020 @ 8:30 a.m. at the District office.

Laura Heflin, Administrative Assistant