

MINUTES OF THE BOARD OF DIRECTORS OF SERRANO WATER DISTRICT

The Board of Directors of the Serrano Water District met in a regularly scheduled board meeting on Tuesday, November 19, 2019. The meeting was held at the District Office located at 18021 Lincoln Street, Villa Park, California.

CALL TO ORDER: President Pharris called the meeting to order at 8:30 a.m.

ROLL CALL:

BOARD OF DIRECTORS MEMBERS PRESENT:

C.L. "Larry" Pharris, Jr.	President
Greg Mills	Vice President
Jerry Haight	Board Member
Frank Bryant	Board Member
Brad Reese	Board Member

BOARD OF DIRECTORS MEMBERS ABSENT:

STAFF PRESENT:

Jerry Vilander	General Manager
Vittorio Roggero	Business Manager
Laura Heflin	Administrative Assistant
Jeremy Jungreis	Legal Counsel

GUESTS PRESENT:

Nitin Patel	Auditor, White Nelson Diehl Evans
Kassie Radermacher	Auditor, White Nelson Diehl Evans

WHITE NELSON DIEHL EVANS AUDIT FYE 2018/2019

Nitin Patel presented the audit for the District for fiscal year ending 2018/2019. Highlights of the audit was reviewed and recommendations for the future were made. Following discussion, it was moved (Director Mills), seconded (Director Haight), and unanimously carried with Directors Haight, Pharris, Reese, Mills and Bryant voting yes to approve the audit as presented. Director Haight requested further explanation from staff relating to benefits. Mr. Patel was thanked for his informative presentation.

PUBLIC COMMENT

None.

BOARD MINUTES

Consideration of Serrano Water District Board Meeting minutes of October 15, 2019. Director Bryant moved that the minutes of the October 15, 2019 meeting be approved as submitted, Director Mills seconded the motion, and the motion was unanimously carried with Directors Bryant, Mills, Reese, Haight, and Pharris voting yes. Director Haight expressed concern about the District webpage not refreshing to display the current agenda. Laura said that she will follow up with IT Problem Solver.

GENERAL MANAGER REPORT

General Manager Vilander summarized the status of Board Committee and management matters as agendized for the month of October. Highlights included a review of various meetings attended and updates on the meter

refund status, grant funding, Smith Reservoir cleaning, dam tower and spillway, and SCADA upgrade. Additionally, the punch list for the Division of Safety of Dams is complete. General Manager Vilander will research septic issues with Karen Johnson. It was then moved (Director Mills), seconded (Director Haight), and unanimously carried with Directors Bryant, Reese, Mills, Haight, and Pharris voting yes to receive and file the report.

FINANCIAL REPORT

Business Manager Roggero presented the financials for the month of October. Director Reese expressed concern about the AT&T and Time Warner/Spectrum bills. Laura will schedule a meeting between staff and the Transparency Committee for a formal review. Potential continuation of the CSDA membership was also discussed. It was determined that this item will be brought up for discussion again prior to the budget discussion next year for potential inclusion/exclusion. Business Manager Roggero remarked that \$500,000 has been put into a higher interest-bearing account at Farmers & Merchants. Additionally, SWD Recreation, Inc.'s tax return was filed last week. It was moved (Director Haight), seconded (Director Reese), and unanimously carried with Directors Bryant, Reese, Pharris, Haight and Mills voting yes to approve the disbursements in the amount of \$351,421.45.

WATER REPORT

Following presentation by General Manager Vilander, it was moved (Director Mills), seconded (Director Haight), and unanimously carried with Directors Haight, Pharris, Reese, Bryant and Mills voting yes to receive and file the water report. Director Pharris asked General Manager to see if the District could possibly obtain the email database from the City of Villa Park to be utilized in the event of an emergency.

PFAS PROGRESS REPORT

Attorney Jungreis provided an informational update on state PFAS regulation development. Discussion ensued relating to upcoming agenda items that will be coordinated between General Manager Vilander and Attorney Jungreis. A letter will be sent to Orange County Water District stating the District's support of their progress to date to address the PFAS issue.

REPORT BY PERSONNEL COMMITTEE FOR ANNUAL SALARY REVIEWS

This item was tabled due to time constraints. A Special Board Meeting will be held on November 21, 2019 to discuss this item.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER

This item was tabled due to time constraints. A Special Board Meeting will be held on November 21, 2019 to discuss this item.

CORRESPONDENCE

Correspondence was reviewed as agendized. President's Special Recognition Awards from ACWA-JPIA will be placed on the District's website. Director Pharris asked that staff follow up to determine what the modification factor is.

DIRECTORS COMMENTS AND REPORTS

None.

ATTORNEY'S REPORT

None.

It was announced at 10:30 a.m. that the Board of Directors would be entering into closed session.

RECESS TO CLOSED SESSION

*Conference with real property negotiators
(Government Code Section 54956.8)*

Property: Santiago Reservoir (Irvine Lake), adjacent to 4621 Santiago Canyon Road, Silverado Canyon, CA 92676.

Agency Negotiator: Jerry Vilander

Negotiating Parties: County of Orange

Under Negotiation: Price and terms

*Conference with real property negotiators
(Government Code Section 54956.8)*

Property: Storage Rights, Santiago Reservoir (Irvine Lake), adjacent to 4621 Santiago Canyon Road, Silverado Canyon, CA 92676.

Agency Negotiator: Jerry Vilander

Negotiating Parties: Irvine Ranch Water District

Under Negotiation: Price and terms

The meeting was reconvened into open session at 10:59 a.m., and it was announced that there was no reportable action.

ADJOURNMENT

The meeting was formally adjourned at 11:00 a.m. The next regularly scheduled meeting will be held on Tuesday, December 17, 2019 @ 8:30 a.m. at the District office.

Laura Heflin, Administrative Assistant