

## **MINUTES OF THE BOARD OF DIRECTORS OF SERRANO WATER DISTRICT**

The Board of Directors of the Serrano Water District met in a special board meeting on Monday, December 19, 2022. The meeting was held at the District Office located at 18021 Lincoln Street, Villa Park, California.

CALL TO ORDER: President Mills called the meeting to order at 8:33 a.m.

### ROLL CALL:

#### BOARD OF DIRECTORS MEMBERS PRESENT:

Greg Mills	President
Brad Reese	Vice President
C.L. "Larry" Pharris, Jr.	Board Member ( <i>via Zoom</i> )
Frank Bryant	Board Member

#### BOARD OF DIRECTORS MEMBERS ABSENT:

Jerry Haight	Board Member
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### STAFF PRESENT:

Jerry Vilander	General Manager
Laura Heflin	Administrative Assistant
Vittorio Roggero	Business Manager
Jeremy Jungreis	Legal Counsel

### GUESTS PRESENT:

None.

*Following discussion, it was moved (Director Reese) seconded (Director Bryant), and carried with Directors Reese, Bryant, Pharris and Mills voting yes to approve the emergency utilization of AB-2449 for a Zoom meeting to accommodate Board member attendance.*

### PUBLIC COMMENT

None.

### SEATING OF RE-ELECTED DIRECTORS

Attorney Jungreis administered the Oath of Office to Vice President Reese and Director Bryant. The Board of Directors and staff congratulated Directors Reese and Bryant on their re-elections.

### ANNUAL BOARD REORGANIZATION

It was moved (Director Mills), seconded (Director Bryant), and carried with Directors Reese, Pharris, Bryant and Mills voting yes to nominate Director Reese to the position of President of the Board of Directors. President Reese was congratulated on his new appointment.

It was moved (Director Reese), seconded (Director Bryant), and carried with Directors Reese, Pharris, Bryant, and Mills voting yes to nominate Director Bryant to the position of Vice President of the Board of Directors. Vice President Bryant was congratulated on his new appointment.

It was moved (Director Mills), seconded (Director Bryant), and carried with Directors Reese, Pharris, Bryant and Mills voting yes to remain status quo with the Secretary and Assistant Secretary positions.

## BOARD MINUTES

Consideration of Serrano Water District Board Meeting minutes of the regular board meeting of November 22, 2022. Director Pharris moved that the minutes of the November 22, 2022 be approved as submitted, Director Mills seconded the motion, and the motion was carried with Directors Bryant, Mills, Reese, and Pharris voting yes.

## GENERAL MANAGER REPORT

General Manager Vilander summarized the status of Board Committee and management matters as agendized for the month of November. Highlights included a review of various meetings attended and current issues. General Manager Vilander gave an update on lobbyist activities, Smith Reservoir design phase, the C.L. "Larry" Pharris Jr. Filtration Plant as well as a report on Well #5. The Santiago Reservoir Dam Tower cracking and geotechnical studies are about 3 months out. General Manager Vilander updated the Board on his vacation schedule. Discussion revolved around agreement deal points between OCWD and MWDOC as it relates to the O.C. Grand Jury report. Director Mills requested a monthly matrix be presented from West Coast Advisors and Van Scoyoc Associates on current activities to be included under the General Manager report.

## FINANCIAL REPORT

Business Manager Roggero presented the financials for the month of November. It was moved (Director Mills) seconded (Director Reese), and carried with Directors Bryant, Reese, Pharris and Mills voting yes to approve the disbursements in the amount of \$487,365.55. Business Manager Roggero noted that a Certificate of Deposit was closed at Farmers & Merchants and \$509,000 was transferred to savings. An additional transfer included \$1M from O.C. Treasurer into the District checking account to cover the payoff to Holman Capital/Mega Bank. Various disbursements were reviewed. President Reese requested additional information about I.T. Problem Solvers as to what is covered in the monthly retainer as well as the hourly rate. Business Manager Roggero reported that the District is looking at replacing old equipment, and President Reese and Director Mills requested that a formal quote be presented. President Reese also recommended a good firewall. It was noted that the phone system contract has been signed.

## WATER REPORT

General Manager presented the water report for the month of November and noted that he had purchased 200-acre feet in December. The report was received and filed. Other discussion ensued and it was asked of the General Manager to dust off the feasibility of bypassing water from entering the lake via the Santiago to the ILP directly on the SWD side of the park meter like the Santiago Aqueduct Commission line that IRWD uses to flow water to the Baker Treatment Plant. The goal of this bypass is to achieve a much better quality of MET water directly to the treatment plant rather than letting that untreated MET water mix with native lake water. The General Manager will report back in the coming months with information to the Construction Committee and then the Board of Directors with high level information to this request.

## RETROSPECTIVE AUTHORITY TO GENERAL MANAGER TO EXPEND \$356,727.94 FOR EMERGENCY REPLACEMENT OF WELL 3 PUMP AND APPERTENCES FROM GENERAL PUMP COMPANY

Following discussion led by General Manager Vilander, it was moved (Director Mills) seconded (Director Bryant), and carried with Directors Bryant, Reese, Pharris and Mills voting yes to ratify previously made expenditure in the amount of \$356,727.94 for General Pump Company to replace Well 3's column pipe, pump, etc., as an item of urgency.

## TETRA TECH ENGINEERING REVIEW OF SANTIAGO RESERVOIR RELATED DESIGN AND ENVIRONMENTAL DOCUMENTS

Following discussion led by General Manager Vilander, it was moved (Director Mills) seconded (Director Reese), and carried with Directors Bryant, Reese, Pharris and Mills voting yes to give the General Manager authority to issue a purchase order in an amount not to exceed \$50,000 with Tetra Tech over the course of

one year for as needed engineering review of Santiago Reservoir related design and environmental documents.

#### APPROVE AMENDMENT 1 TO IRVINE LAKE PICNIC AREA LICENSE

Following discussion led by General Manager Vilander, it was moved (Director Mills) seconded (Director Reese), and carried with Directors Bryant, Reese, Pharris and Mills voting yes authorize General Manager Vilander to execute Amendment 1 on behalf of the District.

#### CORRESPONDENCE

Correspondence was reviewed as agendized.

#### DIRECTORS COMMENTS AND REPORTS

Director Mills stated that it had been a pleasure to serve as the President of the Board of Directors the last two years. Director Pharris and fellow Board members thanked Director Mills for his service. Director Mills noted that he will be the President of ISDOC, and Vice President of WACO effective 1/1/2023.

#### ATTORNEY'S REPORT

Attorney Jungreis reported on AB-2449 and stated that he will share this information with staff and Board members.

#### ADJOURNMENT

The meeting was formally adjourned at 10:55 a.m. The next regularly scheduled meeting is scheduled for January 24, 2022 @ 8:30 a.m.

Laura Heflin  
Administrative Assistant